



TRANSFER ARTICULATION AGREEMENT

LIBI's A.O.S. in Office Technology/Medical Office Track to
MCNY's B.B.A. in Healthcare Systems Management



Below is chart of a Suggested Sequence of Courses for an A.O.S in Office Technology/Medical Office Track at the Long Island Business Institute. The final number of credits transferred depends on the student's grade. Metropolitan College of New York will accept up to 61 credits.

	LIBI SUGGESTED SEQUENCE OF COURSES	CREDITS	MCNY EQUIVALENT COURSES	CREDITS
SEMESTER 1	CTC101 Critical Thinking	1		
	ENG106 College English I	3	ENG CC 110 Critical Thinking & Writing	3
	FRS100 Freshman Seminar	1	ETH CC 120 Contemporary Values & Classical Ethics *	1
	ILR101 Introduction to Information Literacy & Research Methods	1	HSM 241 SKI Pathophysiology **	1
	COM100 Introduction to Computers	3	BUS 111 SYS Computer App. in Profit & Non-Profit	3
	MET100 Medical Terminology	3	HSM 111 SKI Medical Terminology	3
	MET101 Medical Records Analysis	2	HSM 241 SKI Pathophysiology **	2
	NET100 Internet	1	ETH CC 120 Contemporary Values & Classical Ethics *	1
SEMESTER 2	ENG207 College English II	3	ART CC 170 Empowerment Through the Arts	3
	COM200 Business Applications of Personal Computers	3	HSM 481 SYS Technological Innovations in Healthcare	3
	MET115 Medical Coding	3	HSM 471 SKI Medical Coding & Billing Procedures	3
	MET200 Computerized Medical Billing I	1	ETH CC 120 Contemporary Values & Classical Ethics *	1
	MET202 Basic Anatomy	3	HSM 111 SEL Human Anatomy & Physiology	3
	SPE100 Speech Communication	3	SPE CC 160 Public Speaking & the Art of Persuasion	3
SEMESTER 3	ADM100 Administrative Management	3	BUS 121 SYS Principles of Management	3
	BUS188 Introduction to Business	3	BUS 111 SYS Principles of Business	3
	BUS197 Business Mathematics	3	MTH 361 SYS Managerial Statistics	3
	HRW100 Human Relations in the Workplace	3	HSM 231 SYS Healthcare HR Management	3
	MET217 Advance Medical Coding	3	HSM 471 SYS Healthcare Finance	3
SEMESTER 4	BUS198 Business Communications	3	HSM 351 PCA Marketing Healthcare	3
	CAC104 Recordkeeping	3	HSM 121 SEL Healthcare Services Management I	3
	MET218 Medical Insurance Billing	3	HSM 121 SKI Medical Insurance	3
	PCD200 Professional Career Development & Management	3	HSM 111 PCA Self Assessment and Career Development in Healthcare	3
	PSY104 Introduction to Psychology	3	HSM 351 SKI Principles of Psychology	3
Total Credits Required for A.O.S Degree		61	Total Credits Accepted from A.O.S Degree	60

* NET100, FRS100 and MET200 combined equal to ETH CC 120's 3 credit in MCNY.

** MET101 and ILR101 combined equal to HSM 241 SKI's 3 credit in MCNY.